

Prairie Mobile Communications has a great opportunity for inventory and procurement professionals!

Prairie Mobile Communications is a leading Wireless Communications sales and service company. We started from humble beginnings in 1968 in a local garage, to what is now one of Kenwood Canada's largest Land Mobile Radio Dealers and one of SaskTel's largest Authorized Dealers with 22 locations across the Prairies. We offer SaskTel Cellular & Data, Internet and Max TV services in Saskatchewan, along with two-way radio sales and service throughout Alberta, Saskatchewan, Manitoba and Northwest Ontario. We are proud to partner with SaskTel, Kenwood, Motorola, Icom, L3Harris, PBE and many other great companies!

The Role:

Prairie Mobile Communications is growing and looking to build a team of exceptional talent who share our core values and will place an emphasis on enhanced customer experience. We are looking for a driven and experienced **Inventory & Procurement Manager** to join our head office team located in **Winnipeg, MB**. This is a full-time, permanent position.

Reporting to the Vice President of Operations, the Inventory & Procurement Manager is responsible for all aspects of purchasing and managing various communications technology products for sale and distribution across Canada. You will be joining a dynamic team of leaders and team members alike, in a respectful and exciting work environment driven by our company culture values. With your hands-on leadership expertise and background in supply chain/warehouse management, you will be responsible for inventory management, procurement, budget and proposals, and transportation management. As the head of our inventory and procurement team, you will also be responsible for planning, taking tactical action, and operational decision-making to fulfill the company's corporate objectives.

Duties:

- Manage and evaluate the inventory management activities and inventory budget of the organization.
- Monitor inventory levels and inventory movement using computerized inventory systems.
- Conduct investigations into inventory management incidents to verify and resolve complaints.
- Work with internal and external stakeholders to determine procurement needs, quality, and delivery requirements.
- Assist in the development of specifications for equipment, materials, and services to be purchased.
- Remain current with the latest inventory and industry technologies/trends.
- Perform other duties as assigned.

Qualifications:

- Post-secondary education related to warehouse organization, procurement, supply chain/logistics management, or inventory control.
- Five (5) years' experience in a supply chain or warehouse management function.
- Strong Microsoft Office experience, including Excel, Word, and Outlook.
- Exceptional oral and written communication skills.
- Exceptional forecasting ability with strong analytical and problem-solving skills.
- Excellent time management, planning and resource allocation skills.
- Direct knowledge of WHMIS and other safety systems.
- Experience/familiarity with ERP systems (i.e., iQ Metrix, SAP, etc.).
- Experience in and/or knowledge of wireless communications industry is an asset.
- Experience working in a retail environment is an asset.
- Experience with radio frequency ID systems (RFID), bar code systems, and electronic data interchange (EDI) is an asset.

Why Choose Prairie Mobile:

Our passion and expertise are the reasons our people are true industry leaders. We personally connect with others to help understand their needs and effectively use our products. By building an intentional culture, we create a framework that is customer-intimate, opportunity-based, and shareholder-focused. If you are looking to join a team that is results-oriented, adaptable, and possess a high and positive can-do attitude, we welcome your application submission.



Find your fit and help us connect people to what's important to them.

To apply, please submit your resume online at prairiemobile.com/careers or send an e-mail to careers@prairiemobile.com. Please include the position and location you are applying for in the subject line.

*Prairie Mobile Communications is an equal opportunity employer.
We thank all applicants for their interest. Only those selected for interviews will be contacted.*